(10×1=10 Marks)

P.T.O.

6. What is phishing?

9. What is pod cast?

10. What is spy ware?

8. What are salami attacks?

7. What is vlog?

### SECTION - B

Answer any eight questions in not exceeding one paragraph each. Each question carries 2 marks.

- 11. What are computer frauds?
- 12. Explain the concept of green computing.
- 13. List out any four methods of internet access.
- 14. What is hybrid topology?
- 15. What is the need for knowledge management?
- 16. What are the different groups of cyber criminals?
- 17. What is free software?
- 18. What is e-waste?
- 19. What is web casting?
- 20. What are cyber ethics?
- 21. What is malware?
- 22. What is educational software?

(8×2=16 Marks)

#### SECTION - C

Answer any six questions in not exceeding 120 words each. Each question carries 4 marks.

- 23. Write a note on INFLIBNET.
- 24. What are the symptoms of cyber addictions?
- 25. Explain cloud computing.
- 26. How computers can be protected from viruses?



- 27. Explain the various cyber related provisions under IPC.
- 28. What are applications of mobile computing?
- 29. State the various guidelines for using internet.
- 30. What are the ethical issues in IT?
- 31. Explain the various application softwares.

(6×4=24 Marks)

# SECTION - D

Answer any two questions in not exceeding four pages each. Each question carries 15 marks.

- 32. Discuss the various applications of information technology.
- 33. Explain the provisions regarding cyber crimes under the IT Act 2000.
- 34. What are the various activities used for committing cyber crimes and frauds?
- 35. Explain the various computer networks. (2x15=30 Marks)

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Name: .....

Second Semester B.Com./B.Sc./B.B.A./B.C.A./B.S.W. Degree Examination, July 2016

Career Related FDP under CBCSS 2 (b)

Language Course – II (English – II)

**EN 1211.4: WRITING AND PRESENTATION SKILLS** 

(Common for B.Voc. Degree Programme in Software Development)
(Language Course EN 1211) and

For B.Voc. Degree Programme in Tourism and Hospitality Management (Language Course EN 211: Writing and Presentation Skills in English) (2013 Admission Onwards)

Time: 3 Hours Max. Marks: 80

Answer all questions.

- 1. Correct the following sentences. If the sentences are correct, write "No Error":
  - 1) If I knew the answers, I would have passed the examination.
  - He smiled friendly.
  - 3) He has given up smoking.
  - 4) Onion sells by Rs. 50 a kilo these days.
  - 5) The majority of Hindi words are derived of Sanskrit.
  - 6) Who is that beautiful lady sitting besides the minister?
  - 7) She said that her sister died last year.
  - 8) I have seen her yesterday.
  - 9) I with some friends went for a walk.
  - 10) The woman accused stealing was sent to the police station. (1×10=10 Marks)
- II. Answer any eight of the following questions in one or two sentences each:
  - 11) Name the different kinds of writing.
  - 12) Which are the various processes which lead to the final draft of your writing?
  - 13) What is the major difference between an e-mail and a fax message?



- 14) Give some examples for the creative use of writing.
- 15) How do keyboard skills assist efficient writing?
- 16) Name any four audio visual aids you are familiar with.
- 17) What is the role of an abstract in a seminar paper?
- 18) What is the significance of a survey?
- 19) It is recommended that the subject line in an e-mail should not be left blank.
  Why?
- 20) Mention the contents of the title page of a project report.
- 21) Which are the major parts of an informal letter?
- 22) Make an attempt to define academic writing.

(8×2=16 Marks)

# III. Answer any six as directed:

- 23) Imagine that you are a plus two student staying in a hostel. Write a letter to your parents describing your plans for higher studies and your ambitions.
- 24) Write a précis of the following passage reducing it to one third of its length.
  - Philosophy is the root of all knowledge. It is considered as mother of all sciences. Philosophy has interpreted man and his various activities in a comprehensive manner. It helps to coordinate the various activities of the individuals and the society. It helps us to understand the significance of all human experience. It explores the basic source and aims of life. It asks and tries to answer the deepest questions to life. It clarifies life and the basic values of life. This clarity is very essential because it provides us with the wisdom to face the challenges of life. Wisdom is the supreme instrument in the hands of man in the struggle for his successful existence. The word 'Philosophy' involves two Greek words - Philo meaning love and Sophia meaning knowledge. Thus literally speaking, philosophy means love of wisdom. Man is a rational animal. Desire for knowledge arises from this rational nature of man. Philosophy is an attempt to satisfy this very reasonable desire. Philosophy signifies a natural and necessary urge in human-beings to know themselves and the world in which they live, move and have their being. It is impossible for man to live without a philosophy.
- 25) Write a dialogue between a mother and son on practicing an economical lifestyle.



- 26) Prepare a questionnaire for conducting a survey on the problem of domestic violence in the families of your locality.
- 27) Write a report on the sports day at college.
- 28) Imagine that you are a literature graduate. Prepare a resume to apply for the post of creative writer for a famous website.
- 29) Discuss the presentation strategies you would adopt in a presentation on 'Advantages of Retirement Life'.
- 30) What are the basic elements to focus on when you prepare a questionnaire?
- 31) What is the significance of précis writing?

(6×4=24 Marks)

# IV. Attempt any two of the following:

- 32) Write an essay on any one of the following (each in about two or three pages):
  - a) Internet and mobile phones in the life of Indian youngsters.
  - b) Preventing violence against women and gender minorities.
  - c) Politics and the Indian Youth.
- 33) Write a project report on any one of the following topics:
  - a) Facilities in your district for students who face physical challenges.
  - b) Waste management in your town.
  - c) Academic freedom of college students.
- 34) Create content for **15-20** slides on **any one** of the following for Power Point Presentation:
  - a) Stress management.
  - b) Higher education opportunities after plus two.
  - c) Waste management in your town.
- 35) Write a letter accepting your appointment as Assistant Manager in a new generation bank. (2×15=30 Marks)

(Pages: 3)

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Name		

# Second Semester B.Com. Degree Examination, July 2016 First Degree Programme under CBCSS Complementary Course II: CO 1231/CX 1231/CC 1231 BUSINESS REGULATORY FRAMEWORK (2014 Admission Onwards)

Time: 3 Hours

Max. Marks: 80

#### SECTION-A

Answer all questions in one word or to a maximum of two sentences each. Each question carries one mark.

- 1. Define consent.
- 2. What is misrepresentation?
- 3. What is do you mean by discharge of contract?
- 4. What is bilateral mistake?
- 5. Who can demand performance?
- 6. What is novation?
- 7. What is contingent contract?
- 8. An offer is defined under Section \_\_\_\_\_\_ of the contract Act.
- 9. A proposal when accepted becomes a
  - a) Promise
  - b) Contract
  - c) Offer
  - d) Acceptance.



- 10. An agreement the object or consideration of which is unlawful is
  - a) Void
  - b) Valid
  - c) Voidable
  - d) Contingent.

(10×1=10 Marks)

#### SECTION - B

Answer any eight questions in not exceeding one paragraph each. Each question carries 2 marks.

- 11. Explain the nature and extent of surety's liability.
- 12. Under what circumstances an agency is irrevocable.
- 13. Explain the duties of the seller.
- 14. What is discharge by breach of contract?
- 15. Distinguish between misrepresentation and fraud.
- 16. Explain the condition under which undue influence is suspected.
- 17. What is wagering contract?
- 18. What are the different types of performance?
- 19. How a contract of sale is made?
- 20. Explain Intellectual Property Right.
- 21. Explain the rights and obligations of parties in passing of ownership in goods.
- 22. Why surety is called a favoured debtor?

(8×2=16 Marks)

#### SECTION - C

Answer any six questions in about 120 words each. Each question carries 4 marks.

- 23. Explain the sources of mercantile law.
- 24. Explain the salient features of IRDA.

-3-

- 25. Discuss the provision of law relating to minor contract.
- 26. Explain the various kinds of damages.
- 27. Write a short note on Right to Information Act, 2005. <
- 28. Explain the effect of supervening impossibility on the performance of contract.
- 29. Explain the different kinds of guarantee.
- 30. Under what circumstances are the object and consideration of an agreement deemed to be unlawful?
- 31. Explain the conditions of a valid tender.

(6×4=24 Marks)

# SECTION - D

Answer any 2 questions in not exceeding 4 pages. Each question carries 15 marks.

- 32. Describe the various modes by which an agency may be terminated.  $\checkmark$
- 33. "No consideration No contract." Explain and state exceptions.
- 34. Explain the powers of Information Commission.
- 35. Distinguish between void and voidable contract.

(2×15=30 Marks)

A – 5215 (Pages : 3) Reg. No.: ..... Second Semester B.Com. Degree Examination, July 2016 First Degree Programme under CBCSS Core Course: CO 1241/CC 1241 **BUSINESS COMMUNICATION AND OFFICE MANAGEMENT** (Common for Commerce/Commerce with Computer Applications) (2014 Admn. Onwards) Time: 3 Hours Max. Marks: 80 SECTION - A Answer all questions in one or two sentences each. Each question carries 1 mark. 1. What is grapevine communication? 2. What is decoding? 3. What are gestures? 4. What is Quotation? 5. Define unsolicited application letter. What is resume? Define MIS. 8. What is status enquiry letters?

- 9. What is search engine?
- 10. Define Protocol.

(10×1=10 Marks)

#### SECTION - B

Answer any eight questions in not exceeding one paragraph. Each question carries 2 marks.

- 11. Explain the process of communication.
- 12. Describe the essentials of business letters.

- 13. Differentiate between oral and written communication.
- 14. Distinguish between offers and quotations.
- 15. Describe the channels of communication.
- 16. What are the essentials of a good system of indexing?
- 17. What are the essentials of a good filing system?
- 18. What are the principles of effective communication?
- 19. Explain two new trends in office layout.
- 20. What are the functions of an office?
- 21. What are the types of office manuals?
- 22. What are the sources of collection of primary data?

(8×2=16 Marks)

# SECTION-C

Answer any six in not exceeding 120 words. Each question carries 4 marks.

- 23. What are the media of written communication?
- 24. Explain the features of Email package.
- 25. What are the major forms of teleconferencing?
- 26. Differentiate between formal and informal communication.
- 27. What are the elements of a system?
- 28. Differentiate between data and information.

- 29. What are the principles of effective communication?
- 30. What are the factors that determine the size of office?
- 31. What is the purpose of record management?

(6×4=24 Marks)

# SECTION-D

Answer any 2 questions in not more than three pages. Each question carries 15 marks.

- 32. What are the different types of non-verbal communication?
- 33. What are the advantages of internet?
- 34. What are the methods of indexing?
- 35. What are the objectives of communication?

(2×15=30 Marks)

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I NORSHI NEW DINNO NAND HEER RAW (LOF	(Pages : 3)	A – 5326
Reg. No. :		
Name :		
Career Related Fire Commerce Core	.Com. Degree Examination st Degree Programme und with Computer Application Course VI : CC 1243 NCIAL MANAGEMENT (2014 Admn.)	er CBCSS
Time: 3 Hours		Max. Marks: 80
	SECTION-A	
Answer all questions in one or to	wo sentences. Each question ca	arries <b>one</b> mark.
1. Define the term Financial Ma	nagement.	
2. Define working capital.		
3. What is credit policy?		
4. What is Zero Coupon Bond?		
5. What is operating leverage?		
6. What do you mean by pre-en	nptive right?	

SECTION-B

Answer any eight questions not exceeding one paragraph. Each question carries 2 marks.

(10×1=10 Marks)

P.T.O.

7. What is capital gearing?

9. Define the term capital budget.

10. What is cash management?

8. What do you mean by buyback of shares?

11. List out the scope of financial management.

12. What do you mean by zero working capital?



- 13. What do you mean by receivables management?
- 14. Explain about financial engineering.
- 15. What is seed capital?
- 16. What is time value of money?
- 17. Give a brief note on inventory management.
- 18. What is stock dividend?
- 19. Explain the term 'Capitalisation'.
- 20. What is capital rationing?
- 21. Write a note on payback period method.
- 22. What do you mean by cost of capital?

(8×2=16 Marks)

#### SECTION - C

Answer any six questions in about 120 words. Each question carries 4 marks.

- 23. Explain the objectives of financial management.
- 24. State the factors that are affecting the working capital.
- 25. State the features of equity shares.
- 26. Explain about different types of dividend policies.
- 27. What are the advantages of right issue?
- 28. Explain about different types of preference shares.
- 29. Explain the capital budgeting process.
- 30. Give a comparative description about N.P.V. and I.R.R.
- 31. X Ltd. issues 8% debentures worth Rs. 50,000. The tax rate applicable to the company is 50%. Compute the cost of debt capital if the debentures are issued at
  - A) Par
  - B) 10% premium
  - C) 5% discount.

(6×4=24 Marks)





# SECTION - D

Answer any two questions in not exceeding 4 pages. Each question carries 15 marks.

- 32. What is capital structure? Explain theories and principles of capital structures.
- 33. What is overcapitalisation? Explain its reasons and suggest remedies.
- 34. Write a note on any four methods of evaluating capital budgeting proposals stating their merits and limitations.
- 35. Rank the following projects in order of their desirability according to the payback period method and NPV index method (Discount rate 10%).

Project	ject Initial outlay Cash flow	Life in years	
·A	10,000	2,500	5
В	8,000	2,600	7
С	4,000	1,000	. 15
D	10,000 2,400		20
E	5,000	1,125	15
F	6,000	2,400 6	
G	2,000	1,000	2

(2×15=30 Marks)